



# Accelerate Trial Startup

Clinical trial startup is often delayed by slow protocol interpretation, manual calendar builds, and backandforth between clinical, billing, and finance teams. These delays push back site activation, firstpatientin, and revenue recognition. Suma Soft provides a dedicated Calendar Build and Budgeting Team that standardizes and accelerates this workflow, so cancer centers can activate trials and begin enrollment sooner without adding headcount.



## Calendar Build

Our Calendar Builder Team specializes in creating customized protocol calendars that streamline clinical trial management to integrate with the Clinical Trial Management Systems (CTMS). The team is responsible for interpretation of sponsor protocols. Creation of patient calendars based in the CTMS.

**Positive Impact:** Timely calendar builds remove a key bottleneck in startup, enabling parallel progress on coverage analysis, budgeting, and contract execution, which in turn supports earlier study activation and patient enrollment.



## Budgeting

Our Budgeting Team specializes in supporting Budget Analysts across the clinical trial budgeting process. The team assists with new study activations by reviewing study documents, verifying sponsor budget templates, and performing budget entries in the OnCore CTMS. The team also conducts quality reviews of Clinical Trial Agreements (CTAs) against CTMS configurations to ensure alignment of study procedures and financial terms. Additionally, we support budget amendments and updates throughout the study lifecycle, ensuring accuracy, compliance and operational efficiency.

**Positive Impact:** Providing dedicated support for budgeting activities improves turnaround times, enhances accuracy, and ensures timely completion of budget-related tasks. This allows Budget Analysts to focus on complex financial reviews, sponsor negotiations, and strategic study management, resulting in greater overall efficiency and quality.

# Efficient Trial Operations

Suma Soft supports efficient, compliant clinical trial operations by taking on critical but laborintensive research data and finance workflows, allowing academic and cancer centers to scale without adding internal FTEs.



## Research Data Coordination

The Research Data Coordinator is responsible for reviewing medical records, extracting key clinical data, and entering it into study databases according to research protocols. Working under moderate supervision, they collaborate with study coordinators, monitors, and sponsors to ensure accuracy and compliance with regulatory standards. They resolve data queries, maintain detailed documentation, and support data quality assurance activities. By accurately capturing and managing research data, the RDC ensures studies meet sponsor and regulatory expectations. This role is critical to the success of clinical research and offers opportunities for growth within data management and clinical research operations.

**Positive Impact:** Improves data accuracy, protocol adherence, and regulatory compliance along with shorter query resolution cycles. Enhanced operational efficiency and scalability so internal teams can focus on patient care, complex cases, and stakeholder engagement.



## Financial Reconciliation

Clinical trials Finance team is responsible for financial reconciliations for the trials, including invoicing and collections of outstanding AR from the sponsors, payment postings and closeouts.

**Positive Impact:** Significantly reduces unapplied balances through timely reconciliation, accurate payment posting and proactive follow-up. Enhances financial visibility, improves cash flow management and enables Research Finance teams to focus on strategic financial oversight rather than backlog resolution.

## One Partner. Proven at Scale.

**25+**

Years of healthcare  
and enterprise delivery

**2500+**

Professionals across the  
US, Europe, and India



Suma Soft accelerates clinical trial startup by providing fast, accurate protocol calendar build and budgeting services that integrate with CTMS and relieve pressure on internal study startup teams. During trial operations, Research Data Coordination ensures clean, compliant data and timely query resolution, while Financial Reconciliation manages invoicing, payment posting, and closeout to improve cash flow and visibility. Together, these services shorten activation timelines, enhance operational efficiency, and let internal teams focus on highvalue clinical and strategic work.

Meet Our  
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