

Managed Services for Apparel & Garment Industry

Included:

- ✓ Technology
- ✓ Operation Support
- ✓ Customer Service



Master File Management

- Catalogue, Style, Color, Size Master Management
- Customer Record Management
- Setup of Customer Terms and Conditions
- Royalty Set-Up and Management
- MIS Reporting based on customized requirements



Accounts Receivable, Accounts Payable / Credit Management & Bookkeeping

- Submitting transactions to Factor Company
- Monitor approvals / declinations at Factor Company
- Maintain credit limits for clients
- Factor Assignments
- Reporting Aged Transactions



EDI (Electronic Data Interchange) Order Processing

- Creation of Intertrade Catalogue (Description, Color, Size, Item numbers, Case Pack)
- Inventory Update (846)
- Import of Order Details from EDI to ERP systems (850A, 850B)
- Purchase Order (850)
- Change Summary (860A, 860B)
- Fulfilment Status (855)
- Universal Product Code (UPC) Maintenance
- Issue of UCC Labels
- Updates to Shipment Information (856 ASN, 810)
- Managing Integration and Synchronization of ERP, AR and Inventory Tracking Software / Applications



Coordination with Production Unit, Brokers, Warehouse, Suppliers

- Keeping a check on progress of production
- Coordinating with brokers for new arrivals, seasons to seek advance orders
- Review of 'Receiving Report' issued by Warehouse
- Reporting discrepancies from 'Receiving Report'
- Issue of Pick Tickets well ahead of Delivery Window
- Updating Warehouse Team about changes to EDI Routing Procedures
- Quality Audit on Proof of Delivery Reports to confirm accuracy of shipment of correct goods



Order / Invoice Management

- Accepting Sales Orders after review of Inventory situation, Data Entry
- Issue of Pick Tickets
- Invoicing
- Customized MIS Reporting



Inventory Management

- Review of Open Sales Orders to identify anticipated shortages
- Keeping a track of WIP at factory
- Issue of corrected Projections / Purchase Orders
- Issue of Physical Inventory orders to Warehouse team on a periodic basis



Customer Service

- Omnichannel (Email, Chat and Voice) Customer Service
- Addressing customer grievances



Production & Import Management

- Projection Creation
- Purchase Order Placement and Management
- Letter of Credit (LC) Management

Reach Us

For USA

- ☎ +1-281-764-1825
- ☎ +1-281-408-4861

✉ sales@sumasoft.com

🌐 www.sumasoft.com

